



Grant Application Form

Please read the application instructions before you begin. To complete the application, click in the blank white spaces and begin typing. Use the TAB key to move between fields. Please limit your responses to the space provided, and remember to save your work often. Submit five (5) collated copies of your completed application to the North Star Fund offices by 5 PM on the application deadline.

A. ORGANIZATION BACKGROUND

Organization Name			
Address			
Phone Number		Fax Number	
Organization Website			
Organization Email			
Contact Person (include title)			
Contact Person's Phone Number			
Contact Person's Email			
Alternate Phone Number		Alternate Email	
Current Organizational Budget	\$	Fiscal Year	
Do you have 501(c)(3) status?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If no, list your Fiscal Sponsor's name			
Fiscal Sponsor's Contact Person and Address			
How did you learn about our grants program?		<input type="checkbox"/> North Star website <input type="checkbox"/> Foundation Center <input type="checkbox"/> Colleague <input type="checkbox"/> Other* * If other, please specify:	

B. GRANT HISTORY WITH NORTH STAR FUND

Have you applied for funding from North Star in the past?		<input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, indicate last month and year that you applied:	
If you have received funding before, please indicate the year, cycle and amount in the table below: (Note: If you have received funding before, you must submit a copy of the Follow-up Report from your last grant)					
	Year	Cycle		Amount	
1 st year of funding		<input type="checkbox"/> Spring	<input type="checkbox"/> Fall	\$	
2 nd year of funding		<input type="checkbox"/> Spring	<input type="checkbox"/> Fall	\$	
3 rd year of funding		<input type="checkbox"/> Spring	<input type="checkbox"/> Fall	\$	
4 th year of funding		<input type="checkbox"/> Spring	<input type="checkbox"/> Fall	\$	
5 th year of funding		<input type="checkbox"/> Spring	<input type="checkbox"/> Fall	\$	
6 th year of funding		<input type="checkbox"/> Spring	<input type="checkbox"/> Fall	\$	
Please indicate any additional grants received from North Star Fund (include year and amount):					

C. STRATEGIC PRIORITY

Select the Strategic Priority that best describes your work. Place "1" to the left of your primary selection and a "2" to the left of your secondary selection. For more information on our strategic priority areas, please refer to the application instructions.

___ Securing Peace and Justice, Resisting Militarism	___ Protecting Civil Liberties and Constitutional Rights
___ Ensuring Economic Justice	___ Ending Institutional Racism, Gender Bias and Discrimination

Indicate the primary method or strategy that your organization uses to carry out its work. For more information, please refer to the application instructions.

___ Community Organizing	___ Culture and Media **
___ Grassroots Advocacy	___ Technical Assistance/Resource Development **

** For groups that selected "Culture and Media" or "Technical Assistance," please provide 1-2 letters of support from organizations using community organizing who benefit from your work. For groups that selected "Culture and Media," please also provide 5 sample copies of your finished product (magazine, film, picture of mural, etc.).

List the key issues that your organization is addressing.

1)

2)

3)

Where do you conduct the majority of your work?

Citywide Borough (specify: ___) Neighborhood (specify: ___)

Check the levels at which your work is making an impact:

Citywide Statewide Regional National International

D. ORGANIZATIONAL COMPOSITION

Membership/Constituents

Total Number of members served _____

In the space provided below, indicate the **percentage breakdown** of the constituents served by your organization.

___ % Transgender	___ % Adults	___ % Wealthy	___ % Latino/a
___ % Women	___ % Seniors	___ % Arab	___ % Mixed Race
___ % Men	___ % Disabled (motor and sensory)	___ % Asian/Pacific Islander	___ % Native American
___ % LGBTTSQ	___ % Developmentally disabled	___ % Black	___ % South Asian
___ % Straight	___ % Low-income	___ % Caribbean	___ % White
___ % Youth	___ % Middle-class	___ % Jewish	___ % Other, specify ___

Leadership

List the number of board, staff, or key volunteers for each demographic below. **Please use numbers, not percentages.**

	LGBTTSQ	Women	Low-income	People of color	Youth	Seniors	Immigrant	Disabled	Total
Board									
Staff/core volunteers									

E. BUDGET INFORMATION (current and previous fiscal years)

Please use additional pages if necessary.

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EXPENSES	Most Recently Completed Year	Current or Projected Year	
Salaries/Wages	\$	\$	1.
Employee Benefits	\$	\$	2.
Payroll Taxes	\$	\$	3.
Rent/ Utilities	\$	\$	4.
Office Supplies	\$	\$	5.
Telephone	\$	\$	
Postage/Mailing	\$	\$	List key volunteer positions below:
Printing/Copying	\$	\$	1.
Equipment	\$	\$	2.
Travel	\$	\$	3.
Meetings/Conferences	\$	\$	4.
Other, please specify			5.
1.	\$	\$	
2.	\$	\$	
Total Expenses	\$	\$	
REVENUE	Most Recently Completed Year	Current or Projected Year	
Foundation Grants	\$	\$	1.
Corporate Contributions	\$	\$	2.
Individual Contributions	\$	\$	3.
Government Grants/ Contracts	\$	\$	4.
Membership Dues	\$	\$	5.
In-kind Contributions	\$	\$	List your pending foundation grants and awards for the current fiscal year and their amounts below.
Fees for service	\$	\$	
Other, please specify:	\$	\$	1.
1.	\$	\$	2.
2.	\$	\$	3.
Total Income	\$	\$	4.

F. PROPOSAL NARRATIVE

Your proposal narrative must be no more than 3 pages; additional pages will not be reviewed. Use the blank spaces provided (approximate word counts are supplied) or attach a separate, typed, three-page narrative answering the following questions.

1. Briefly describe your organization's mission, social justice vision and major accomplishments. Approximately 100 words.

2. Describe the most pressing issues or problems that the community your organization serves is facing. Approximately 100 words.

3. North Star Fund prioritizes projects in which those most impacted by an issue are in leadership positions. Who is your constituency and how are they involved in leadership? Approximately 100 words.

4. What are your goals for the next year? (What are you trying to accomplish, both within your organization and in New York?) Approximately 100 words.

5. What will be your implementation strategies and activities in the next year? (What will you do with the grant money?) Approximately 300 words.

6. How will you know if you are successful in meeting your goals? (How do you evaluate your work?) Approximately 100 words.

7. For groups that selected "Culture and Media": How will your project be used as an organizing tool to advance social change? How did you determine the interest of the community in your project? Please include your distribution plan. Approximately 100 words.

8. How does your organization define diversity? How does your group address issues of race, age, class, sexual orientation, and disability? How do you carry out these values within your organization? Approximately 100 words.

9. To help us better understand your work, we may set up a visit or attend an event or action. List up to 3 upcoming events in the next three months and the best times to visit your organization. Would you rather the visit be held at your site or at the North Star Fund office? Approximately 25 words.

10. In what language do you staff and members feel most comfortable talking about the organization's work?